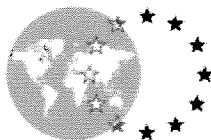


# EUROPEAN EXTERNAL ACTION SERVICE



DG Budget and Administration  
The Director-General

Brussels, 26 10 2016  
EEAS.DG BA.HR.2 (2016)

To Permanent Representatives of the  
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for 5 “co-financed” national experts (SNE) for secondment to the European External Action Service (EEAS), see vacancy notice enclosed, within the framework of the 04/02/2014 Decision of the High Representative, and more particularly its article 16.

National experts will be seconded to the Civilian Planning and Conduct Capability (CPCC).

I would be obliged if you could forward enclosed profiles to the various relevant Ministries as well as to PSC Ambassadors in order to generate adequate applications.

Applications should be sent only by your Permanent Representation by email to Division EEAS.BA.HR.2 “Selection and Recruitment of Staff” at the following address: [EEAS-SNE-CMPD-CPCC-INTCEN@eeas.europa.eu](mailto:EEAS-SNE-CMPD-CPCC-INTCEN@eeas.europa.eu), and not directly to the CPCC Directorate.

Candidates shall draft their CV in English or in French in a PDF or Word version, following the European CV form which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received in the above mentioned format by **24 November 2016** will be considered for this call for applications.

Applications will be examined by my services who will organise selection interviews in the course of December 2016.

I would like to invite you to draw the attention of the various relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Council Regulation (EC) n° 45/2001. Consequently, possible applicants should be informed that their CV will be circulated to the EEAS services involved in the selection and management of their possible secondment, as well as within Delegations concerned.

Thank you very much for your cooperation.

Yours faithfully,



Gianmarco Di Vita

Enclosures:   - Decision of the High Representative of 04/02/2014  
                  - Vacancy notice  
                  - Job descriptions for co-financed posts

Copies:       Mr Deane, Director EEAS.CPCC  
                  Mr Larsson, Director EEAS.BA.HR  
                  Mr Mellado, Head of Division EEAS.BA.HR.2